

# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <b>Stay Safe East</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Waltham Forest</b>	
Contact person: <b>Ms Ruth Bashall</b>	Position: <b>Director</b>
Website: <a href="http://staysafe-east.org.uk">http://staysafe-east.org.uk</a>	
Legal status of organisation: <b>Registered Charitable Incorporated</b>	Charity, Charitable Incorporated Company or company number: <b>1153615</b>
When was your organisation established? <b>02/09/2013</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <b>Making London Safer</b>
Which of the programme outcome(s) does your application aim to achieve? <b>BME, LGBT and disabled survivors of domestic violence accessing appropriate services which understand and meet their needs</b> <b>Victims of hate crime being more aware of their rights and empowered to reduce feelings of fear</b>
Please describe the purpose of your funding request in one sentence. <b>To provide the best quality and empowering support and assistance for disabled and deaf people affected by domestic abuse and hate crime</b>
When will the funding be required? <b>01/04/2017</b>
How much funding are you requesting? Year 1: <b>£35,520</b> Year 2: <b>£33,828</b> Year 3: <b>£34,348</b> <b>Total: £103,690</b>

**Aims of your organisation:**

## Charitable Objects:

(1) TO RELIEVE THE DISTRESS AND SUFFERING CAUSED TO DEAF AND DISABLED PEOPLE BY HATE CRIME, HARASSMENT, DOMESTIC OR SEXUAL VIOLENCE OR OTHER FORMS OF ABUSE

(2) TO PROMOTE THE HUMAN RIGHTS OF DEAF AND DISABLED PEOPLE IN ACCORDANCE WITH THE UNITED NATIONS CONVENTION ON THE RIGHTS OF PERSONS WITH DISABILITIES

(3) SUCH PURPOSES AS ARE EXCLUSIVELY CHARITABLE IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DECIDE

**Main activities of your organisation:**

STAY SAFE EAST WORKS WITH DISABLED OR DEAF VICTIMS OR SURVIVORS OF HATE CRIME, BULLYING, DOMESTIC AND SEXUAL VIOLENCE AND INSTITUTIONAL ABUSE. WE PROVIDE A THIRD PARTY REPORTING SITE AND ADVOCACY AND PEER SUPPORT TO CLIENTS IN EAST LONDON. WE WORK FOR CHANGE ACROSS LONDON AND NATIONALLY TO ENSURE THAT DISABLED PEOPLE GET EQUAL ACCESS TO SERVICES AND TO JUSTICE. WE PROVIDE TRAINING AND CONSULTANCY.

Our clients have often faced a lifetime of abuse and disadvantage; from bullying at school, social isolation in their community, harassment at work, domestic abuse, institutional abuse, financial exclusion, poverty and as victims of crime. At Stay Safe East we take a holistic approach, recognising that the presenting issue may only be a small part of a range of issues. We seek to involve service users in all aspects of our work; on our Board of Trustees, user groups, focus groups and advisory panels and as volunteers providing peer support in group or 1-1 settings.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	2	4	8

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	No agreement in place

## **Summary of grant request**

This project will expand and improve the support services offered by Stay Safe East.

Stay Safe East is a small, dynamic charity based in East London providing a unique support service for deaf and disabled people facing hate crime or domestic violence in the London Boroughs of Newham and Waltham Forest. (Unique in that we are not aware of any other organisation, nationally, that offers peer led, long term and empowering support for deaf and disabled people affected by domestic and sexual violence, hate crime or harassment).

The organisation was established in September 2013, having formerly been a pilot project of the Disability Action Waltham Forest. Since incorporation the organisation has supported an average of 80 new domestic violence cases per annum.

We undertake long term support relationships with victims and provide support through a range of statutory processes, including police, courts, adult and children's services, and ongoing support to build resilience, confidence and self-esteem. At Stay Safe East we take a holistic approach with each client, recognising that the presenting issue may only be a small part of a range of issues, we allocate a case worker who will always be the clients main contact but will bring in other specialists from within the team, or externally, as required. The service is modelled on successful holistic LGBT services based on evidence that a presenting 'issue' may only be part of the support needs of an individual.

Our project has two key elements:

1) Appointment of a casework lead - a role that can lead the advocacy team, providing support and supervision to the staff and volunteer team ensuring that cases are effectively and efficiently managed from the initial referral or self referral through the completion and ongoing support as required. This role is currently part of the Directors remit but the caseload is growing and the Director role needs to focus more on external consultancy, campaigning, training and developing sustainable income streams that will support the organisation in the longer term and reduce grant dependency. The casework lead will also provide advice and support to clients affected by domestic abuse and domestic violence. Our service currently offers support to up to 80 clients per annum including complex support needs around child protection issues, rehousing and court advocacy. Through the appointment of a casework lead coupled with more efficient case work management we will increase our capacity by 30% to 105 cases per annum.

2) Casework Management System - a crucial part of our service development is the design and implementation of a casework management system which is accessible for our staff team to record and report on case work from registration through to completion and /or ongoing support. We understand that funders / stakeholders and partners need our service to provide accurate records of interventions and impact to demonstrate the need and outcomes of our work, show value for money and ensure we are an effective and appropriate intervention. As our service delivery team are also disabled persons we have been unable to find an IT system that is user friendly and records all the relevant information. We need to invest in the design of a suitable system or make adjustments to an existing framework.

These two elements of our project will increase the capacity of our service to work with more clients, improve our internal processes and efficiency and therefore help to make us a stronger and more sustainable organisation so that we can continue to support clients for as long as we are needed.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**none at present - we are currently considering the most appropriate QA system**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Increased level of Domestic Violence casework support - In the boroughs of Waltham Forest and Newham. We will promote additional service capacity through voluntary and statutory sector networks. The casework lead will be able to work with 25 additional cases per annum across each year of the project.**

**We will further improve the quality of Domestic Violence case work support through the design and implementation of a case work management system in year one of the project for use across all project years to record all cases held in SSE (105 Cases per annum anticipated).**

**Through the casework lead role we will increase the number of active volunteers, recruited, trained and supported through the organisation to provide direct support and administrative support to the delivery team, increasing our organisational capacity to offer social support and group activities in addition to direct casework.**

**As a result of the increased capacity through the casework lead and additional volunteers we will be able to increase levels of awareness raising, training and support to other organisations - two additional activities per month across the project lifetime is anticipated.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**An additional 25 people/families (per annum) of deaf and disabled persons affected by domestic violence will be better supported to improve their quality of life, address the issues faced and have improved confidence/self esteem. This includes increased capacity to support additional cases in the Newham borough.**

**All SSE cases will be better monitored and evaluated to contribute to learning, training and awareness raising regarding the issues faced by deaf and disabled persons affected by domestic violence or hate crime - total of 105 cases per annum.**

**More deaf and disabled people will be able to actively volunteer within the organisation (most of our volunteers are deaf and disabled people) who can gain skills, knowledge and confidence to help others whilst also developing their own resilience and life skills, e.g. knowledge of social model of disability.**

**Wider communities will be better able to support (and recognise) the issues faced by disabled persons affected by domestic abuse or domestic violence through training, information and awareness being raised by the organisation.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Developing our range of income streams including trusts, commissioned/contracted support services and earned income through training and consultancy. A key part of this project is the development and implementation of a casework management system to better monitor our impact, better evidence need and be an asset which we can market to others.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**25**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Waltham Forest (65%)**

**Newham (25%)**

**London-wide (10%)**

What age group(s) will benefit?

**16-24**

**25-44**

**45-64**

**65-74**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**91-100%**

## Funding required for the project

**What is the total cost of the proposed activity/project?**

Expenditure heading	Year 1	Year 2	Year 3	Total
CaseWork Lead	23,175	23,638	24,111	70,924
Casework Management System	4,000	2,000	2,000	8,000
Client travel costs	1,200	1,200	1,200	3,600
Worker access and travel costs	1,000	1,000	1,000	3,000
Office Costs (£3000 per annum per person)	3,000	3,000	3,000	9,000
Core costs (management, payroll, finance) @ 10%	3,144	2,988	3,034	9,166
	0	0	0	0

<b>TOTAL:</b>	<b>35,519</b>	<b>33,827</b>	<b>34,345</b>	<b>103,691</b>
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**What income has already been raised?**

Source	Year 1	Year 2	Year 3	Total
no other income secured for this project	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**What other funders are currently considering the proposal?**

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	
0	0	0	0	

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**How much is requested from the Trust?**

Expenditure heading	Year 1	Year 2	Year 3	Total
CaseWork Co-ordinator	23,175	23,638	24,111	70,924
Casework Management System	4,000	2,000	2,000	8,000
Client travel costs	1,200	1,200	1,200	3,600
Worker travel and access costs	1,000	1,000	1,000	3,000
Office Costs (£3000 per annum per person)	3,000	3,000	3,000	9,000
Core management costs Incl finance, management, stationery etc.	3,144	2,988	3,034	9,166
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>35,519</b>	<b>33,827</b>	<b>34,345</b>	<b>103,691</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2016</b>
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Income received from:	£
Voluntary income	
Activities for generating funds	8,440
Investment income	0
Income from charitable activities	73,589
Other sources	0
<b>Total Income:</b>	<b>82,029</b>

Expenditure:	£
Charitable activities	81,004
Governance costs	500
Cost of generating funds	0
Other	0
<b>Total Expenditure:</b>	<b>81,504</b>
<b>Net (deficit)/surplus:</b>	<b>525</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>0</b>

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	3,522
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>3,522</b>

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	3,522
<b>*Total Reserves (B):</b>	<b>3,522</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
61-70%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None



### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	20,000
London Local Authorities	0	0	36,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Lloyds Foundation	0	0	17,066
Almshouses	0	11,140	0
Lottery	0	0	4,285
Trust for London	31,750	31,000	24,000
Santander	0	4,200	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Ruth Bashall**

Role within                      **Director**  
Organisation: